

# MONTANA CHEMICAL DEPENDENCY CENTER POLICY AND PROCEDURE MANUAL

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Policy Subject: Vending Machines	
Policy Number: ADP 06	Standards/Statutes: ARM 37.27.120
Effective Date: 01/01/02	Page 1 of 1

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**PURPOSE:** To describe how vending will be done within the facility.

**POLICY:** Vending machines with pre-approved food and drink items will be allowed per a signed Service Agreement with an approved vendor.

**PROCEDURE:**

- I. Only vending machines owned and operated by a sanctioned vendor with a signed Service Agreement will be allowed in the facility.
- II. Food and drink items in the machines are to be pre-approved by the management team.
- III. The following items are not allowed to be sold in the machines:
  - A. Chewing gum
  - B. Cigarettes
- IV. A percentage of all profits from the machines will be reimbursed to the facility to be deposited in the patient's account fund.
- V. The vendor will be responsible to keep the machines fully supplied by following a pre-determined schedule for refilling and maintaining them in proper operating condition.

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Revisions: 2/15/2005

Prepared By: Marilyn Holm Support Service Supervisor June 12, 2001  
Name Title Date

Approved By: David J. Peshek, Administrator 01/01/02  
Date